

How to Organize MCK Meets and Trips

The Mountain Club of Kenya is a voluntary members club, which means it is the member's responsibility to take the lead on organizing club activities.

Organizing meets and trips is a great way for members to contribute to making the club more vital, interesting and fun. This note provides you with steps on how to organize MCK meets and trips. If there is a place you would like to go, why wait until others organize a trip (it may never happen!), be proactive and organize the trip yourself.

Just follow some key steps to organize MCK meets and trips.



Identify place you like to go/do and get into of the place

Mountains of Kenya: A walker's guide can provide you good tips and info. The book is available for sale and for reading at the MCK club house.

MCK website (<http://www.mck.or.ke>) also provides useful info.

Other places you can get info are:

Kenya Wildlife Services website (<http://www.kws.go.ke>)

Also, the MCK committee can help you. Email meets coordinator

(mck.kenya@gmail.com) and they will be able you to get in touch with other members who can provide you with tips.



Let meets coordinator know about your plan

When sending out e-mail, give as much information as you can:

- ◆ Meeting point and time
- ◆ Means of transportation
- ◆ Your contact information – mobile phone and email address
- ◆ Approximate cost
- ◆ What extras to bring – that is food, drinking water
- ◆ What gear to bring – that is hiking boots, camping stuff, rain gear, etc
- ◆ Dead line for people to contact you



Trip info is circulated to the members

Coordination is a bit of work, particularly car pooling arrangement. If you find it cumbersome, let the participants coordinate amongst themselves.



Before the meet/trip (on the day of the event):

- ◆ Keep the list of participant's telephone number at handy for emergency contact.
- ◆ Non-member participants: Have them sign legal waiver on the [MCK membership form](#). Very Important!! Make sure you have this form with you or send it to the Non-member participants in advance. Forms can be downloaded from our webpage.
- ◆ Non-members are required to acquire a Day-membership at a fee of Ksh. 400 per 24hrs.
- ◆ Collect equipment rental fees as needed.



After the trip:


- ◆ Keep the record of number of participants (member and non-member) and advise the meets coordinator.
- ◆ Keep a log of who came, what activities you did, and please consider doing a brief write-up to for the newsletter. Currently the newsletter editor is Alex Fiksmen and he can be reached at [dietz.johannes](mailto:dietz.johannes@gmail.com) (at) gmail.com.
- ◆ Bring any monies paid on behalf of the club to Catherine at the club house at your earliest convenience together with the signed waivers and any other documentation.




The MCK committee agreed to waive Day-membership fees when the organizer bring up to 3 of his/her significant others (who are non-members) to his/her own trip up to two meets and trips. More details, please contact MCK committee.

How to make enjoyable the MCK meets and trips for everyone

All the MCK activities are done by the volunteers who are committed their extra time and effort to make the meets and trips happening. The organizer is NOT a tour operator.

 As a participant, some etiquette can be observed to make meets and trips enjoyable for all.


- ◆ Please keep the dead line if it is stated in the M&T info.
- ◆ Last minutes participation increases the burden of organizer.
- ◆ If you do not know your plan, alert/advise the organizer well in advance. Do not call 15 minutes before the meeting time and ask the organizer to arrange your transportation! (Yes, this has happened in the past).
- ◆ The organizer has the authority to refuse people from the participation if this is not adhered.

 Organizing the transportation and equipment is your responsibility.


- ◆ Do not expect the organizer to baby sit for you.
- ◆ If you need transportation or other help, ask politely.

For camping trips, please come with fully equipped.

- ◆ If you do not have equipments, try to arrange in advance. MCK committee can help you to suggest where and how to get them.
- ◆ Do not come on the day with expectation that some one will help you unless previously agreed.

 If you are unable to make the meet you had indicated previously to attend, please let the organizer know ASAP.

- ◆ No show is very rude to other participants.

 If other members give you a ride, please offer to share the cost of fuel.